

Executive Rolling Programme: **May 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
Cabinet Member Portfolio – E&I	May 2013	Non Key	Car Park Charges Review 2013	To consider the annual review of car parking charges and determine the approach to charging for 2013/14	Places & Communities / Richard Gabb / Shane Hancock
Cabinet Member Portfolio – EH&PM	02/05/13	Non Key	Review of Publicity for Planning Applications – Neighbour Notification	To review the operation of the requirement to undertake the neighbour notification on planning applications	Places & Communities – Mike Willmont
Cabinet Member Portfolio - EH&P & FM	7/5/13	<b>KEY</b>	The Oval Estate, Newton Farm, Hereford	To agree the approach to land disposal and related provisions in support of the regeneration of the Oval Estate, Newton Farm.	Places & Communities, Richard Gabb
Cabinet Member Portfolio CS	9/5//2013	<b>KEY</b>	Enterprise Renewal Agreement (Microsoft/Open Source Solutions)	To seek cabinet member approval for the recommendation regarding the current enterprise solution. The current agreement is with Microsoft . The recommendations will be based on exploring the Microsoft solution alongside other open source solutions and will seek approval based on: <ul style="list-style-type: none"> <li>a) Benchmarking based on current usage</li> <li>b) Recommendations on improvements that can be made to current usage</li> <li>c) Projected demand</li> </ul>	Corporate Services; Jenny Lewis / Dominic Latham

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Cabinet Member Portfolio – E&I	9/5/13	Non Key	Dedicated Schools Grant Budget 2013/14		People's Services
Audit & Governance Committee	13/5/13	N/A	Amendments to the Planning Code		
Audit & Governance Committee	13/5/13	N/A	Internal Audit Progress Report		Corporate Services / David Powell
Audit & Governance Committee	13/5/13	N/A	Review of Complaints Policy	To consult A&G on the review of the policy	Corporate Services / Jenny Lewis
Audit & Governance Committee	13/5/13	N/A	Commercial Confidentiality	To provide the Committee with a briefing on commercial confidentiality	Corporate Services: John Jones
CABINET Portfolio -	16/5/13	<b>KEY</b>	Section 75 Partnership Agreement between Herefordshire Council and Herefordshire Clinical Commissioning Group	To approve the partnership agreement on behalf of the Council	People's Services / Chris Baird & Marie Seaton
CABINET Portfolio – FM	16/5/13	<b>KEY</b>	Service Budget Reductions and Future Financial Planning	To propose in year service changes for 2013/14 so that the Council remains within its overall funding envelope of £150.297m. The report also indicates the financial control process as well as the financial planning timetable for the next medium term plan covering 2014/15 to 2016/17.	Corporate Services / David Powell
Officer Decision People's Services	22/5/13	Non Key	Transfer of Costume Store		People's Services /
COUNCIL	24/5/13		Election of the Chairman and Vice Chairman		
COUNCIL	24/5/13		Election of the Leader of the		

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			Council		
COUNCIL	24/5/13		Appointment of Chairmen to Cttees		
COUNCIL	24/5/13	N/A	Allocation of Committee Seats		Corporate Services
COUNCIL	24/5/13		Appointment of Scrutiny Committees		
COUNCIL	24/5/13		Nominations to Outside Bodies		
COUNCIL	24/5/13		Programme of Meetings	To approve the programme of Ordinary Meetings of COUNCIL for the year	
COUNCIL	24/5/13		Constitution Amendments?		
Cabinet Member	30/5/13	<b>KEY</b>	Formal Consultation on the Closure of Whitbourne School		People's Services / Andy Hough

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MAY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
13 May 2013	Major Re-procurements Governance Arrangements	Report to General Overview and Scrutiny Committee on the procurement process to provide formal opportunity for the committee to comment upon the process outlined at the April 22 briefing.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MAY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date

2 May 2013	Quality Accounts: Wye Valley NHS Trust West Midlands Ambulance NHS Trust <sup>2</sup> Gether NHS Foundation Trust	To consider the Quality Accounts		
2 May 2013	Work Programme	To consider the Committee's Work Programme		

### Executive Rolling Programme: **June 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: • <b>KEY</b> • Budget & Policy Framework Item (B&PF) • Non Key	Report Title	Purpose	Directorate and Lead Officer
CABINET	13/06/13 Additional Meeting	<b>KEY &amp; EXEMPT</b>	Future Contractual Arrangements	Future contractual arrangements to replace the Amey contract.	Places and Communities / Richard Ball / Rob Ewing
CABINET Portfolio – CM EH&P	20/6/13	<b>KEY</b>	Housing Allocations Adoption Policy	The Housing Allocation Policy describes the criteria that Herefordshire Council uses to prioritise affordable housing for those with a housing need. The Local Authority is using powers under the Localism Act 2011 which gives increased flexibility to review its policy to enable them to manage their housing registers which better reflects local demand, whilst still protecting the most vulnerable.	Places and Communities / Richard Gabb
CABINET Portfolio – CM FM	20/6/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio – CM CS	20/06/13	Non Key	Understanding Herefordshire Annual Report		Corporate Services / Jenny Lewis
CABINET Portfolio – CM CS	20/06/13	Non Key	2012/13 Year end report ( <i>Performance</i> )		Corporate Services / Jenny Lewis
CABINET Portfolio -	20/06/13	Non Key	Review of Complaints Policy	To agree any changes to the policy in the light of the review	Corporate Services: Jenny Lewis

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CABINET Portfolio -	20/6/13	<b>KEY</b>	Open Book Review of Residential and Nursing Home Fees for Older People	To approve the future pricing model for fee increases in the future.	People's Services / Kathy McAteer

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JUNE 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
18 June 2013	Local Development Framework/CIL	To consider the results of the LDF/CIL consultation prior to consideration by Cabinet		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JUNE 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
7 June 2013				

Executive Rolling Programme: **July 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
CABINET	4/7/13	<b>B&amp;PF</b>	Local Development	To consider the revised LDF for adoption by Council	Places and

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
Portfolio		*decision of Council - July requires 28 day notice	Framework & Community Infrastructure Levy		Communities / Yvonne Coleman
Audit & Governance Committee	5/7/13	N/A	Annual Audit Fee Letter and Plan		Corporate Services / David Powell
Audit & Governance Committee	5/7/13	N/A	Annual Governance Statement		Corporate Services / David Powell
Audit & Governance Committee	5/7/13	N/A	Annual Internal Audit Plan		Corporate Services / David Powell
Audit & Governance Committee	5/7/13	N/A	Audit and Governance Committee Work Programme		Corporate Services / David Powell
COUNCIL	19/7/13	N/A	Hereford and Worcester Fire and Rescue Authority Report		
COUNCIL	19/7/13	N/A	Leader's Report	To receive the Leader's report, which provides an overview of the Executive's activity since the last COUNCIL meeting.	
COUNCIL	19/7/13	N/A	Audit and Governance Committee Report including Standards Panel Report	To receive a report on standards case (Cllr Glenda Powell)	Corporate Services
COUNCIL	19/7/13	<b>B&amp;PF same as KD requires 28 day notice</b>	Local Development Framework core strategy	To consider the revised LDF for adoption by Council	Places & Communities Andrew Ashcroft
COUNCIL	19/7/13	N/A	Electoral Review of Herefordshire	To receive a report on the Boundary Commission's final recommendations of the Electoral Review of Herefordshire	Corporate Services
COUNCIL	19/07/13	N/A	Appointment of Returning Officer & Electoral Registration Officer		Corporate Services John Jones
CABINET Portfolio – CM CS	25/7/13		Integrated Corporate Performance Report Q1		Corporate Services

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CABINET Portfolio – CM FM	25/7/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio -	25/7/13	Non Key	Local Account	To approve the Local Account relating to Adult Social Care Performance.	People's Services / Peter Sowerby
CABINET	25/7/13	<b>KEY</b>	Post 16 Learners with Learning Difficulties & Disabilities (LLDD) Review		People's Services
CABINET	25/7/13	<b>KEY</b>	Short breaks and Respite Procurement		People's Services
CABINET	25/7/13	<b>KEY</b>	Next Stage Integration – Wye Valley		People's Services
CABINET	25/7/13	<b>KEY</b>	Short Breaks		People's Services / Philippa Granthier
Cabinet Member	25/7/13	Non Key	School Transport Review		People's Services
Cabinet Members	25/7/13	<b>KEY</b>	Troubled Families Commissioning		People's Services / Philippa Granthier
CABINET MEMBERS CS & E&C	July 2013 (TBC)	<b>KEY</b>	Buttermarket Refurbishment	To establish if and how the Council wishes to fund the refurbishment of the Buttermarket and to clearly set out the options available in managing the delivery of the project should it progress	Places and Communities / Chris Jenner

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JULY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
8 July 2013	Music Service	Agreed in July 2011 to review after 2 years. To receive an update on how the service is performing since the reconfiguration of the Service in 2011 including accessibility to the service; peripatetic links to the schools and school results.		
8 July 2013	Budget Monitoring	To consider the Executives response to the Council's budget position.		

8 July 2013	Implications for Scrutiny following the Francis Inquiry Report	To consider the implications for scrutiny following the Francis Inquiry Report – Report of the Mid Staffordshire NHS Foundation Trust Public Inquiry.		
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HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JULY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
11 July 2013	Recovery Plan for Children Safeguarding	To receive a progress report on the Action Plan		
11 July 2013	Strategic Plan for Delivering Adult Services	To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan (July 12)		

Executive Rolling Programme: **August 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: • <b>KEY</b> • Budget & Policy Framework Item (B&PF) • Non Key	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee	6/8/13	N/A			

Executive Rolling Programme: **September 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: • <b>KEY</b> • Budget & Policy Framework Item (B&PF) • Non Key	Report Title	Purpose	Directorate and Lead Officer
CABINET Portfolio CM MC	September 2013	<b>KEY</b>	Waste Contract		Places & Communities / Andy Tector
Audit & Governance Committee	6/9/13	N/A	Counter-fraud and Corruption Policies – Biennial Review		Corporate Services / David Powell

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Audit & Governance Committee	6/9/13	N/A	Whistle Blowing Policy – Biennial Review		Corporate Services / David Powell
CABINET Portfolio – CM FM	19/09/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
Cabinet Members	Autumn 2013	<b>KEY</b>	Re-commissioning of Family Support		People's Services / Philippa Granthier
Council	27/9/13				

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
3 September 2013	Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date

Executive Rolling Programme: **October 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee	15/10/13	N/A			
CABINET Portfolio – CM FM	17/10/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
7 October 2013	Root and Branch Reviews - Update	To receive an update and consider progress as it relates to this Committee.		
7 October 2013	Task and Finish Group – Income and Charging - Projected additional income	Overview and Scrutiny Committee 19 March 2012 added to the Task and Finish Report that a report be made in October 2013 setting out how much of the projected additional income had been achieved and reviewing the intended and unintended consequences of new/additional charges.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
11 October 2013				